

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
March 13, 2024**

AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mrs. Acosta, Mr. Del Greco, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- February 28, 2024 Work/Business Section

APPROVAL OF MEETING MINUTES

- February 7, 2024 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. **Approval of 2024-2025 School Calendar** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2024-2025 School Calendar.
- A2. **Approval of 12-Month Employee Calendar for 2024-2025** – It is hereby moved upon recommendation of the Superintendent, that the Board approves the 12-Month Employee Calendar for 2024-2025.
- A3. **HIB Report for January 2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education affirms the decisions and findings of the listed HIB Report(s) as reported by the Superintendent to the Board of Education:

1	01.29.2024.3
2	01.29.2024.4

- A4. **HIB Report for February 2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education accepts HIB incident(s) as reported by the Superintendent to the Board of Education

1	02.27.2024.5
---	--------------

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

- B1. **Use of School Facilities-** It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330:**

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1	Oradell PTA	Book Fair	MPR D	3/18/2024 – 3/22/2024 3/19/2024 3/20/2024	8am-3pm 3pm-4pm (19 th) 6:30pm-8pm (20 th)	N/A	N/A

_____ Motion _____ Seconded
ROLL CALL

C. CURRICULUM- Mrs. Norian, Chairperson

C1. Approval of Field Trip(s) – REVISED 1/24/2024 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2023-2024:

#	Destination	Grade	Date	Cost to District	Cost to Parents
2	Odyssey of the Mind Regional Tournament, Millburn, NJ	4, 5 & 6	March 2024	\$150 Tournament Fee (2 teams @ \$75 per team) \$150 Faculty Stipend \$800 Maximum Prop Transportation	\$0

C2. Approval of Field Trips(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2023-2024:

#	Destination	Grade	Date	Cost to District	Cost to Parents
1	Odyssey of the Mind State Finals, Carteret, NJ	4, 5 & 6	April 2024	\$150 Tournament Fee (2 teams @ \$75 per team) \$150 Faculty Stipend \$800 Maximum Prop Transportation	\$0
2	American Young Voices Concert, Newark, NJ	5 & 6	June 2024	\$0	\$44 per student

_____ Motion _____ Seconded
ROLL CALL

D. FINANCE/ TECHNOLOGY- Mrs. Acosta, Chairperson

D1. Hand Check Payroll Register for **February 29, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for February 28, 2024 in the amount of **\$438,345.96**.

D2. **Adoption of the Tentative 2024-2025 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the tentative 2024-2025 school district budget for submission to the Executive County Superintendent of Schools to meet minimum educational standards as follows:

General Fund	\$15,856,743
Special Revenue Fund	\$ 222,045
Debt Service Fund	<u>\$ 427,450</u>
Total Budget	\$16,506,238

BE IT RESOLVED that included in the general fund appropriations is a deposit in the amount of **\$57,356 into the board of education’s approved Capital Reserve Account** for future funding of capital projects and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

BE IT RESOLVED that included in **budget line 600 is a withdrawal from Capital Reserve –Local Share in the amount of \$522,312 for School Facilities Project: SDA Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC System Upgrades at the Oradell Public School.** The final eligible cost of this school facility project is \$870,520.

BE IT RESOLVED that included in **budget line 620 is a withdrawal from Capital Reserve – Excess Costs & Other Capital Projects in the amount of \$260,000 for Renovations of Stairwells and Installation of a Rooftop HVAC Unit** at the Oradell Public School. The total cost of these school facility projects is \$260,000, which represents expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards as recommended by the Superintendent.

BE IT RESOLVED that included in **budget line 630 is a withdrawal from Maintenance Reserve Account in the amount of \$150,000 for use on required maintenance** activities for a school facility as reported in the board of education’s comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

BE IT RESOLVED that included in **budget line 660 is a withdrawal from Emergency Reserve Account in the amount of \$45,000 for school security improvements.**

BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2024-2025 budget:

General Fund	\$13,343,253
Debt Service Fund	\$427,450

- D3. **Approval of a Maximum Travel Expenditure for SY 2024-2025** –WHEREAS, the Oradell Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000 for the 2024-2025 school year.

THEREFORE, BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- D3. BE IT RESOLVED that included in the Adoption of the Tentative 2024-2025 General Fund Tax Levy is the **Use of Banked Cap in the amount of \$27,300 and the Health Care Adjustment in the amount of \$75,250.**

- D4. **Capital Reserve Withdrawal to fund Oradell Public School State Project No. 3870-050-24-2000 Description: Partial Roof Replacement**

BE IT RESOLVED, that this other capital project is consistent with the District’s long range facilities plan (“LRFP”) as approved or as amended as of January 25, 2024.

THEREFORE, BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing the withdrawal of **\$445,000** from its Capital Reserve Account to fund Oradell Public School State Project No. 3870-050-24-2000 Description: Partial Roof Replacements.

_____ Motion _____ Seconded

ROLL CALL

- E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

- F. **PERSONNEL-** Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **March 13, 2024.**

_____ Motion _____ Seconded
ROLL CALL

G. **POLICY-** Mr. Del Greco, Chairperson

G1. First Reading of the Following Policies:

Policy Number	Description
5111	Admission Policy
3326	Payments for Goods and Services
5141.8	Sports Related Concussion & Head Injury

H. **PUBLIC RELATIONS-** Mrs. Downey, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded
ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded
ROLL CALL